

# **TEWKESBURY BOROUGH COUNCIL**

## **PRIVATE HIRE DRIVER LICENCE CONDITIONS**

### **Medical Conditions**

If a Driver develops any health or medical issues that may affect his/her fitness as a driver, during the period of the Licence, he/she must notify the Licensing Authority within 7 days.

The Licensing Authority may require a Driver to produce medical evidence of continuing fitness to drive during the period of the licence

### **Requirement to return Driver Badge**

If a Driver is no longer employed as a taxi or private hire driver, he/she must return his/her licence, badge, and any other related items to the Licensing Authority within 7 days.

### **Notification of Changes**

If a Driver moves house or changes his/her name, or if any other details included on the application form changes, he/she must write and let the Licensing Authority know within 7 days.

If a Driver ceases to work for a private hire operator or changes to work for another private hire operator he/she must write and let the Licensing Authority know within 7 days.

### **Convictions, Cautions and Fixed Penalties**

If a Driver gets any convictions, cautions, fixed penalties or has a court case pending, he/she must write and let the Licensing Authority know within 7 days.

### **Code of Conduct**

A Driver whilst working as a Taxi or Private Hire Driver shall act in accordance with the following;

- Wear the Taxi or Private Hire Drivers Badge, provided by the Licensing Authority, in such a position and manner as to be plainly visible to the customer.
- Have a clean and tidy appearance.
- Behave in a polite and courteous manner.
- Take reasonable precautions to ensure the comfort and safety of passengers including when they are getting in and out of the vehicle.

- Attend punctually at the appointed time and place when hired.
- If requested offer reasonable assistance with the loading and unloading of bags and luggage.
- Offer reasonable assistance to passengers with a disability when they are getting in and out of the vehicle and if appropriate to and from their starting point or destination.
- Unless otherwise directed by the hirer you should proceed to the destination by the shortest route.
- Not eat or drink in the vehicle whilst carrying passengers.
- Comply with a passenger's request not to play any radio or other sound producing equipment in the vehicle other than for the purpose of sending or receiving messages in connection with the operation of the vehicle.
- Not play any radio or other sound producing equipment in the vehicle so loud that it causes a noise nuisance to anyone inside or outside the vehicle.
- Not carry animals in the vehicle whilst working as a taxi or private hire except those carried in connection with the hiring of the vehicle. The Driver has the discretion to decide whether he/she wants to take an animal belonging to a passenger in the vehicle however that animal may only be carried in the rear of the vehicle. (Except for Guide, Hearing and Assistant Dogs which must be carried unless the Driver holds an exemption on medical grounds)

### **Passengers**

The driver shall not convey or permit to be conveyed in a licensed vehicle a greater number of persons than that prescribed in the licence for the vehicle, provided that the seating capacity may be exceeded where a child can legally be held by an adult in the rear seats without the need for an individual seatbelt.

The driver shall not allow there to be conveyed in the front of a licensed vehicle any child below the age of ten years, or more than one person above that age.

The driver shall not without the consent of the hirer of the vehicle convey or permit to be conveyed any other person in the vehicle.

### **Lost Property**

As soon as possible after a passenger has left a vehicle, a driver should check to make sure that no property has been left behind.

If a passenger does leave something in a vehicle and it is not claimed in 48 hours, the Driver should take it to a local police station and get a receipt for it from the duty officer.

**Copy of Conditions**

The driver shall at all times when driving a licensed vehicle carry with him a copy of these conditions and shall make it available by the hirer or any other passenger on request.

**Deposit of Licence**

If the driver is permitted or employed to drive a licensed vehicle of which the proprietor is someone other than himself, he shall before commencing to drive the vehicle deposit his licence with that proprietor for retention by him until such time as the driver ceases to be permitted or employed to drive the vehicle or any other vehicle of his.